



## **AGENDA FOR THE 182<sup>nd</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD**

*The Merit Board will convene for its 182<sup>nd</sup> Meeting at 10:00 a.m., Wednesday, November 16, 2011, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following location:*

***University of Illinois at Chicago***

College of Pharmacy  
Room 270  
833 Wood Street  
Chicago, IL

***Southern Illinois University Carbondale***

Morris Library  
Conference Room, 1<sup>st</sup> Floor  
605 Agricultural Drive  
Carbondale, IL

***Western Illinois University***

Horrabin Hall 60  
1 University Circle  
Macomb, IL

Agenda	
Item	
Number	SUBJECT

**1. Call to Order and Roll Call – Chair Maitland**

*Chair to call meeting to order and to call for roll call of members.*

2. **Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**  
*Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*
3. **Introduction of new Legal Counsel**  
*Abby K. Daniels, Manager, Legal Services and Legal Counsel, will be introduced to the Board.*
4. **Public Comments (Action Item)**  
*No requests for appearance have been submitted.*
5. **Consideration of the Minutes of the 181<sup>st</sup> Meeting of the Merit Board, August 17, 2011 (Action Item)**  
*The Board will be asked to approve the Minutes from the August 17, 2011 meeting.*
6. **Consideration of the Closed Minutes of the 180<sup>th</sup> Meeting of the Merit Board, May 18, 2011 (Action Item)**  
*The Board will be asked to approve the Closed Minutes from the May 18, 2011 meeting.*
7. **Consideration to destroy the recording of the Executive Session of the 175<sup>th</sup> Meeting of the Merit Board, January 20, 2010 (Action Item)**  
*The Board will be asked to determine whether to destroy the recording of the Executive Session from the January 20, 2010 meeting.*
8. **Update on proposed rule changes to sections 250.60, 250.70, 250.90, and 250.110 of the Illinois Administrative Code (80 Ill. Adm. Code §250.30, §250.70, §250.90, and §250.110)**  
*The Board will be updated on the status of this rulemaking.*
9. **Update on audit issues at the University of Illinois at Chicago**  
*The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.*
10. **Historical review of exemptions and update on proposed rule changes to section 250.30 of the Illinois Administrative Code (80 Ill. Adm. Code §250.30)**  
*The Board will be updated on the status of the exemptions.*
11. **Biennial Audit Program – Review of Recent Activities**  
*The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.*
12. **Report of the Executive Director – Tom Morelock**  
*The Executive Director’s Report will include a recap of each of the following items:*

- a. *Compliance Audit by Auditor General*
- b. *Agency Annual Report*
- c. *FY 2011, FY 2012, and FY 2013 Budget Updates*
- d. *Classification/Examination Update*
- e. *University/Agency Visits*

**13. Report of the State Universities Civil Service Advisory Committee – Barney Bryson, Chair**  
*Chair Bryson will update the Board on recent committee activities.*

**14. Report of the Human Resource Directors Advisory Committee – Maureen Parks**  
*Maureen Parks will update the Board on recent committee activities.*

**15. Report of Legal Counsel – Abby K. Daniels, Manager, Legal Services and Legal Counsel**  
*The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.*

**16. Consideration of the 2012 Schedule of Meetings of the Merit Board (Action Item)**  
*The Board will be asked to review and adopt a meeting schedule for calendar year 2012.*

**17. Other Items as Presented**